

City of Pleasanton  
**Creatures of Impulse (COI) Teen Improv Troupe  
Member Agreement**

As a member of Creatures of Impulse Teen Improv Troupe, you are part of a performance team dedicated to supporting and representing your fellow improvisers in a positive manner.

As a Creatures of Impulse Teen Improv Troupe member, your 100% participation is the key component in our effort to share the art of theatrical improvisation with community. The following items are our Creatures of Impulse Teen Improv Troupe Member Requirements; members are required to adhere to these in order to maintain active status in the troupe.

1. COI members are expected to perform in and/or support in a minimum of four (4) show runs per season (September-June) to remain active in COI. Members must support backstage, stage manage, concessions, lights, etc.) at least 2 times during a run of shows. If a member does not perform/support in two show runs in a row, they will become inactive and unable to perform for the remainder of the season. COI members are not guaranteed to be cast in all show runs; casting will be decided by COI staff based on (but not limited to) availability, past attendance, skill level, experience, and cast needs. COI members are required to fill out ALL COI assessments on time in order to return for the following season. Membership in COI is not guaranteed for the following season.
2. Once a member graduates from high school, they may no longer be considered for the cast of Creatures of Impulse.
3. COI members must make it a habit to check their email on a regular basis. This is the main source of communication for Creatures of Impulse. Although most email will be shared with parents, COI members are responsible for reading and responding to emails on their own. Those COI members with Facebook.com accounts (approved by a parent) can expect to receive information on our Creatures of Impulse MEMBER group.
4. COI members are expected to respond to troupe related inquiries for themselves and NOT for other members. This cuts down on confusion.
5. Members must come to rehearsals, meetings, and shows prepared (positive, with notebook, pen/pencil, calendar, etc.) and ready to focus.
  - a. Bring a notebook for notes!
  - b. Take notes in a notebook!
  - c. Please bring a notebook!
6. Follow Show Dress Code
  - d. **Performance Dress** is black pants, black closed-toed shoes, and solid color top (no vests or blazers, please). Please bring three (3) color choices of tops so as not to duplicate among troupe members. Please bring Performance Dress (including additional shirt choices) to the first rehearsal of show week and be prepared to leave your Performance clothes at the Firehouse.
  - e. **Casual Show Dress** is any casual pair of pants (no visible holes), any Creatures of Impulse t-shirt, and closed-toed shoes.
7. COI members must support shows (lights, ushering, lead warm-ups, take notes or shows/rehearsals, load-in, strike, etc.) even when not cast or available perform in show runs. Members must be trained by the Firehouse Arts Center Technical Staff before running lights at the Firehouse Arts Center.
8. Members should understand that they may not be cast in all runs of shows or all performances within a run.

9. Members must review the Creatures of Impulse program calendar (google calendar) and fill out the availability google form (per show) by the respective deadlines or members will not be cast in those shows. It is the responsibility of each member to commit all rehearsal and performance dates to their personal calendars and keep track of the dates the COI production team identifies on the google calendar and availability forms.
10. Members must attend all COI show rehearsals and meetings.
  - a. COI members may not miss any scheduled rehearsals. Unless previously arranged with COI staff.
  - b. If more than one rehearsal is missed, that performer may be taken off of the cast list for that run.
  - c. If a member is more than 5 minutes late for more than two rehearsals, that member may be taken off of the cast list for that run, unless previously discussed with the director.
  - d. If a member is taken off of the cast list due to missed rehearsals or tardiness, they are still asked to attend the performances to support their fellow improvisers if they wish to remain active in the troupe.
  - e. Members must make themselves available for all scheduled meetings.
11. Members must be active in load-in, set-up, and strike.
  - a. Members must assist with load-in, strike, and load-out for the troupe (especially if cast in that run of shows).
  - b. If not cast or unavailable for certain shows, members are encouraged to support shows by helping with load-in and strike to remain active in the troupe.
12. Members must be attentive and mentally present during rehearsals, classes, meetings, and performances.
  - a. Members must be on-time for all scheduled call-times.
  - b. Members must be mindful to be an effective cast member by listening to one another and coming together quickly in order to make the best use of everyone's time.
  - c. It is important for all cast members to fully commit to exercises and performances without excessive side conversation.
  - d. If the Creatures of Impulse production team finds that a member is being excessively disruptive during rehearsals, classes, retreats, and performances, that member may be dismissed from the group without a refund.
13. Members must actively support, appreciate, and respect their fellow COI member's skill levels and work toward making each other better improvisers through positive support and inclusion.
  - a. Model a positive and inclusive attitude at all times.
  - b. Make each other look good on and off stage.
  - c. Take an inclusive approach to acting and bonding.
  - d. Give others a chance to shine!
14. COI members and parents are asked to contribute to the positive and supportive nature of COI by reducing the incidents of "drama" among the troupe by focusing on the performance aspect of COI. Focus on making each other look good on and off stage.

*By signing below, you are indicating that you have read, understand and agree to the member requirements on this member agreement form. A signature from both the youth and a parent/legal guardian are required.*

**Youth Name (PRINT):** \_\_\_\_\_

**Youth Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent / Legal Guardian Name (PRINT):** \_\_\_\_\_

**Parent / Legal Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Participant Name: \_\_\_\_\_ Date: \_\_\_\_\_



Library and Recreation Department

***CREATURES OF IMPULSE TEEN IMPROV TROUPE***

***\* Code of Conduct \****

The City of Pleasanton wants all of its program participants to have a safe, fun and positive *Creatures of Impulse teen improv troupe* experience. In order to ensure the safety and overall well-being of our youth participants and city staff, it is important that participants and their parents/legal guardians understand and recognize their role in the success of the *Creatures of Impulse teen improv troupe*.

The following is a code of conduct that participants as well as their parent/ legal guardian must sign. As a youth participant and the parent/legal guardian of a youth participant, we understand and recognize the following:

1. Each individual, although responsible for his or her own actions, is a program participant with the City of Pleasanton Library and Recreation Department and each individual's actions reflect on the City and the Department as a whole.
2. Any physical or verbal abuse towards other participants, City of Pleasanton staff, or members of the public will not be tolerated.
3. Engaging and/or assisting in any illegal activity such as but not limited to drug use, under age alcohol consumption, assault, or theft will not be tolerated.
4. Inappropriate language such as swearing or comments that are offensive will not be tolerated.
5. Participants in *Creature of Impulse* are required to stay in designated program areas while attending City programs, special events, or service projects.

The City of Pleasanton reserves the right to dismiss any participant from the *Creatures of Impulse teen improv troupe* program for violating the Code of Conduct. In addition, depending of the seriousness of the violation, a participant may be suspended from other City programs. If necessary, parents/legal guardians will be called to pick up a participant immediately regardless as to time of day.

***By signing and dating below, you are indicating that you have read, understand and agree to the above.***

**Member Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent / Legal Guardian Name (PRINT):** \_\_\_\_\_

**Parent / Legal Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

