



## Teen Poet Laureate Participation Agreement

As a Teen Poet Laureate, you are part of a Literary Arts team dedicated to supporting and representing the City of Pleasanton and its Civic Arts program in a positive manner.

As a Teen Poet Laureate, your participation is the key component in our effort to share the Literary Arts with the community. The following items are our Teen Poet Laureate program requirements; as a Teen Poet Laureate (TPL):

The Teen Poet Laureate Program is designed to provide an opportunity for civic leadership in the field of poetry and literary arts by encouraging participation, collaboration, inclusiveness, and creativity of one another and various age groups in our community. Dress Code: Please dress appropriately in business casual for Civic Arts events and all public functions. More formal attire may be needed depending on the event.

- 1) Of the poems/works requested and submitted for Civic or Literary Arts related events, Staff will make selection(s) of individual poem(s) to be featured. Selection will be based on (but not limited to) suitability of the poem(s) to the function.
- 2) Your email inbox must be checked on a regular basis, as this is the main source of communication between City staff and literary arts team members. TPL is responsible for reading and responding to emails.
- 3) TPL is expected to come prepared to meetings and events promptly and 15-30 minutes early to events to assist in set-up as needed.
- 4) Literary Arts Events may include but are not limited to:
  - Civic Event Dedications, possibilities include:
    - Public Art or Park dedications
    - Mayor's Dinner
    - Parades (Hometown Holiday, Veterans' Day)
  - Youth Music Festival (Mid-March to April)
  - Middle School Poetry Anthology Contest/Event (selection Jan –Mar, culminating event in April) **Required program**
  - PMS Poetry (Bi-annual event)
  - Firehouse Arts Center performance dedications (various possible dates)
  - Harrington Art Gallery openings (various possible dates)

*By signing below, you are indicating that you have read, understand and agree to the member requirements on this member agreement form. A signature from both the youth and a parent/legal guardian are required.*

**Youth Name (PRINT):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Youth Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent / Legal Guardian Name (PRINT):** \_\_\_\_\_

**Parent / Legal Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



The City of Pleasanton  
Library and Recreation Department - Civic Arts

**TEEN POET LAUREATE PROGRAM**

**\* Code of Conduct \***

The City of Pleasanton wants all of its program participants to have a safe, fun and positive *Teen Poet Laureate experience*. In order to ensure the safety and overall well-being of our youth participants and city staff, it is important that participants and their parents/legal guardians understand and recognize their role in the success of *Teen Poet Laureate Program*.

The following is a code of conduct that participants as well as their parent/ legal guardian must sign. As a youth participant and the parent/legal guardian of a youth participant, we understand and recognize the following:

1. Each individual, although responsible for his or her own actions, is a program participant with the City of Pleasanton Community Services Department and each individual's actions reflect on the City and the Department as a whole.
2. Any physical or verbal abuse towards other participants, City of Pleasanton staff, or members of the public will not be tolerated.
3. Engaging and/or assisting in any illegal activity such as drug use, under age alcohol consumption, assault, or theft will not be tolerated.
4. Inappropriate language such as swearing or comments that are offensive will not be tolerated.
5. Participants in *Literary Arts and Teen Poet Laureate Program* are required to stay in designated program areas while attending City programs, special events, performances, or excursions.

The City of Pleasanton reserves the right to dismiss any participant from *Teen Poet Laureate Program* for violating the Code of Conduct. In addition, depending of the seriousness of the violation, a participant may be suspended from other City programs. If necessary, parents/legal guardians will be called to pick up a participant immediately regardless as to time of day.

***By signing and dating below, you are indicating that you have read, understand and agree to the above.***

**TPL Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent / Legal Guardian Name (PRINT):** \_\_\_\_\_

**Parent / Legal Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**City of Pleasanton  
Library and Recreation Department**

**WAIVER, RELEASE AND ASSUMPTION OF RISK  
CONSENT AND WAIVER FOR USE OF IMAGE,  
LIKENESS, AND/OR SOUND/VIDEO RECORDING**

The City of Pleasanton (“City”) is sponsoring the following activity:

**Teen Poet Laureate Program**

I voluntarily agree to my [my child’s] participation in this activity. I am [My child is] physically fit to participate in this activity. I understand that this activity involves risks and that serious injuries could occur while I am [my child is] participating in this activity. In addition, if transportation is provided to the activity, serious injuries could occur. Knowing these risks, I want [my child] to participate in this activity.

I acknowledge and consent that photographs and other pictorial works, motion pictures, videos, and other audiovisual works, sound recordings, musical works, spoken word, and written literary works of me or made by me [my child] (“Works”) may be made during the activity, and that my [my child’s] voice, image, and likeness may be recorded and reproduced in the Works and related informational and/or promotional material (“Related Materials”). I also acknowledge and consent to my [my child’s] name being identified in the Works and Related Materials, and that the Works and Related Materials may be publicly promoted and distributed in many ways, including, but not limited to, the City’s website, brochures, and flyers.

I acknowledge and consent that I [my child] will not be compensated for the Works and Related Materials, the City exclusively owns all rights to the Works and Related Materials, and the City may use them at its discretion.

I [on behalf of my child] hereby assume the risk, and hereby waive, release and hold harmless the City, its officials, employees, agents, sponsors, promoters, and assigns of this activity, for any and all claims, liability, cost, expense, including attorneys’ fees, or cause of action for defamation, invasion of right to privacy, publicity, or personality or any similar matter which I [my child] or my [my child’s] heirs, assigns, executors or administrators may have or which may accrue to me [my child], arising out of my [my child’s] participation in this activity, including transportation to or from the activity or the use of the Works and Related Materials.

I have read the above, understand that important legal rights are being waived, and sign it freely and voluntarily.

_____	_____	_____	_____
Date	Signature of participant	Print name of participant	Age
	_____	_____	
	Signature of parent or guardian (if participant is a child)	Print name of parent or guardian	
	_____		
	Parent or guardian Cell Phone #		